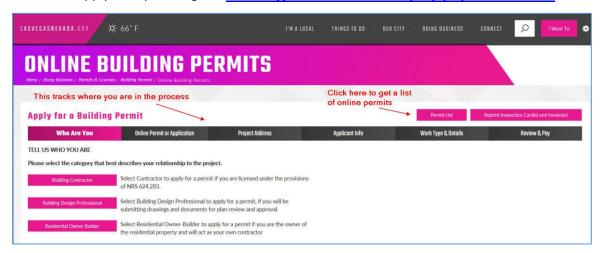
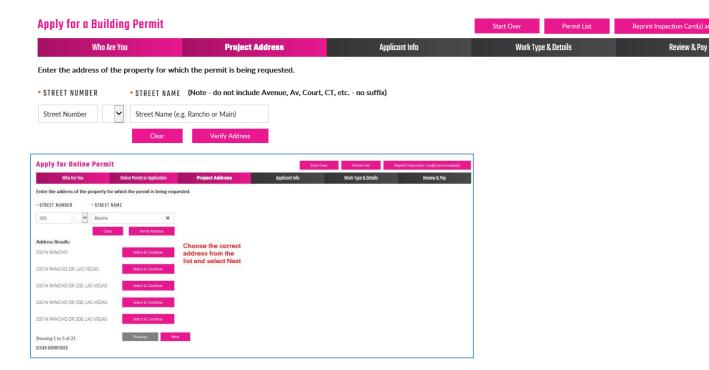


Beginning this Monday, June 12<sup>th</sup>, 2017, you will see some changes to the City of Las Vegas Web site where you can apply for a permit. We worked hard to make it easy for you to do business on this site. Here is a short tutorial. You may want to acquaint yourself with the new features before it is time to use them to do business. You can perform all of these activities on a computer or a mobile device!

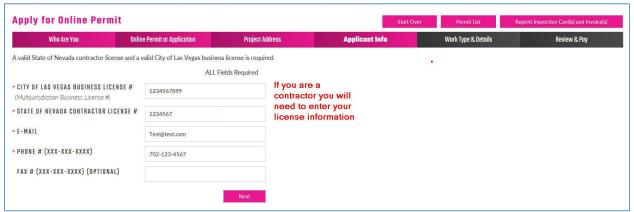
To apply for a permit, go to LasVegasNevada.Gov/ApplyForPermit



- 1. Select "Who Are You"...Contractor, Design professional or home owner?
- 2. Enter the project/installation address.
- 3. Choose the correct address if there are multiple options.



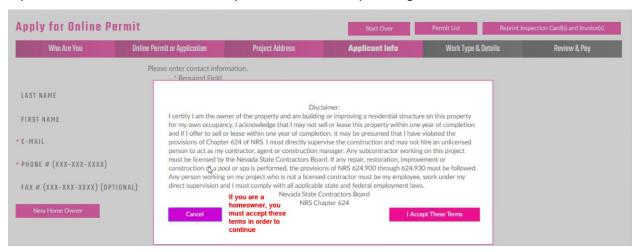




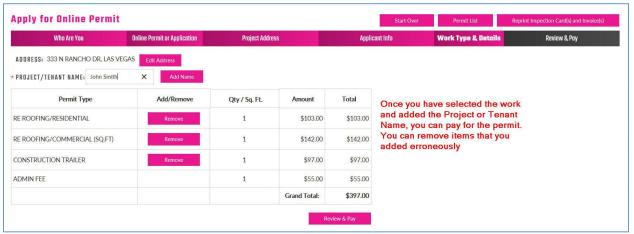
- If you are a contractor getting a **permit online** you answer "**NO**" to this question.
- If you are creating an application online and then coming to our offices to submit plans, you answer "YES" to this question.

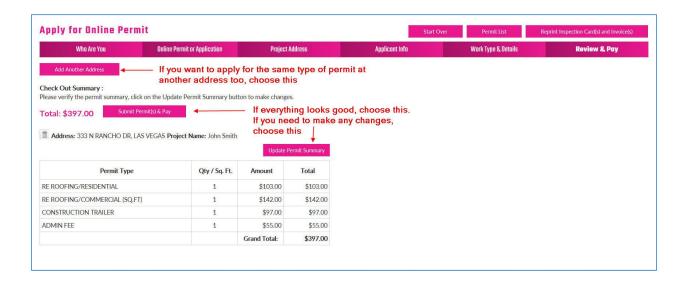
Will you be submitting plans <b>other than</b> for a photovoltaic permit?	Yes	No	<ul> <li>Selecting "YES" is an application ONLY and requires plans to be submitted to our office for review.</li> <li>Selecting "NO" will give you online permit options.</li> </ul>

If you are a Residential Home Owner, you will need to accept this agreement from the Nevada State Contractors' Board.



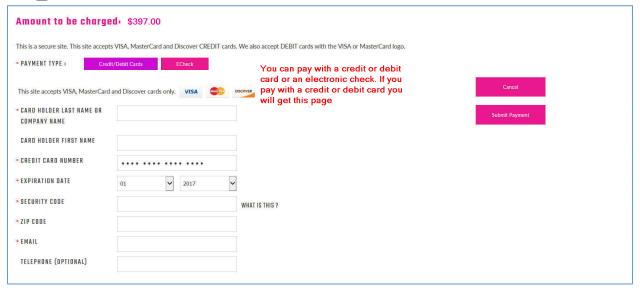


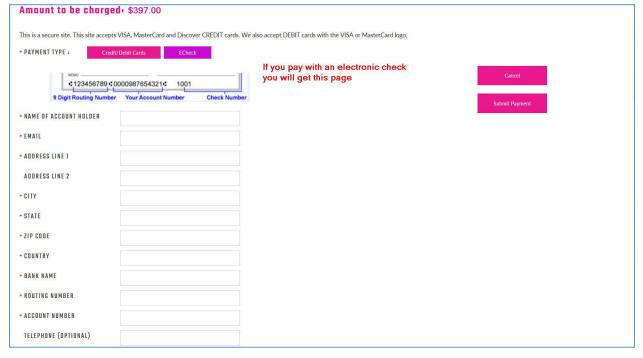




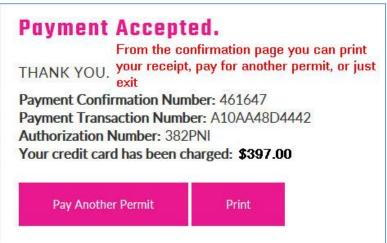
- For Photovoltaic permits (solar roof top permits for residential installations), please enter your Kilowatts as a whole number (round up to nearest whole number).
- Photovoltaic permits are the only online permits that have plans required. The contractor must have the plans onsite for the inspector and the plans will be kept by the inspector as part of the permitting record.
- If the system issues a commercial permit to a residential address, please contact our offices at (702) 229-6251 and we will note that it is residential in the system.

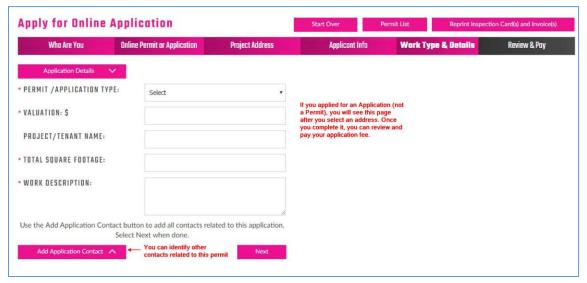


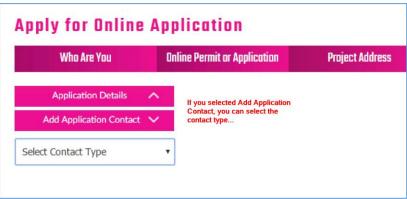




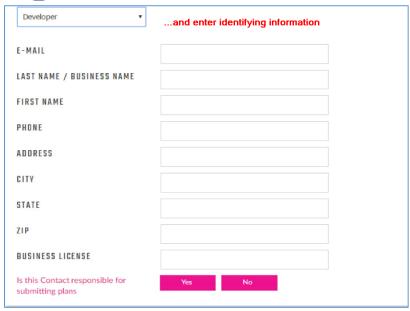




















Please note that part of the changes that were implemented is a new naming convention for our permits. We will now have <u>prefixes</u> for all our applications and permits and the prefix needs to be used as part of the number. Please see below the "new" prefixes for permits:

Permit Types	<u>Prefix</u>	<u>Examples</u>
Commercial	С	C17-12345
Residential	R	R17-12345
Fire	F	F17-12345
Tract	Р	P17-12345
Civil/Utility	L	L17-12345
Agreements	Α	A17-12345

The permits prior to June 12, 2017 that were migrated into the new system will not have the current year as a part of the prefix. These migrated permits will appear as follows:

Permit Types	<u>Prefix</u>	<u>Examples</u>
Commercial	С	C-12345
Residential	R	R-12345